



रेलवे सूचना प्रणाली केन्द्र (रेल मंत्रालय भारत सरकार का संगठन)

CENTRE FOR RAILWAY INFORMATION SYSTEMS
(An Organisation of the Ministry of Railways, Govt. of India)
Vacancy Notice No.:10 (R)/2024



No. CRIS/HQ/ESTB/72/2024-PERS

dated 17.05.2024

In supersession to Vacancy Notice No.:10 /2024 dt. 16.05.2024, a revised vacancy notice is issued to invite application from retired Railway staff for the post-retirement assignment. The details and eligibility criteria are as under:-

Name of the Post	Project Officer /Project Assistant
Name of the Project & Group	Personnel & Admin, CRIS /HQ, Chanakyapuri, New Delhi
Number of posts and location	One (1) – PO One (1) -- PA
Requirement/Eligibility criteria	Project Officer Retired Officers from Govt. department i.e Railways/ Railway Board/ Railway PSUs/ Govt. Organizations/ CRIS in Level 10/11/12 as per 7 th CPC. Knowledge of working in computerized environment and having establishment as well as administrative work experience including parliamentary references, VIP references, dealing with Ministry/HQ offices, administrative work related to meetings/ Councils/ Committee, Trainings, Audit Legal matters, RTI /CPGRAM in the required working. Knowledge of Railway Board/Zonal HQ working is also desirable. Project Assistant Employees retired in Supervisor capacity from Govt. organizations i.e. CRIS/ Railways/ Railway Board/ Railway PSUs in Level-6/ 7(Level-8/9 under MACP) as per 7 th CPC. Applicant should have sufficient experience of Administration, Personnel matters correspondence etc. Knowledge of Establishment rules & regulations. Working knowledge of computer is desirable.
Age Limit	Not more than 62 yrs. as on closing date.
Engagement period	Initially for one year
Duty in shift required	Yes
Holiday working (including Saturday and Sunday)	Yes
Closing Date	21 days from the date of publication in CRIS website.

Eligible retired employees so willing may apply and furnish the information in the enclosed format along with a copy of PPO or Service certificate.


(Manoj Kumar)
Manager/Personnel

APPLICATION FORMAT

Name of the Project and Post applied for	
Vacancy Notice No. against which applied for	
Name of Retired Official	
Name of the post at the time of retirement	
Date of birth	
Date of appointment	
Date of retirement	
Name of Department at the time of retirement	
Last Pay Drawn	
Experience of working in Railway/CRIS	
Mailing address	
Contract Number	
E-mail address	
PF Account Number of Railway	

Signature of Applicant