



# रेलवे सूचना प्रणाली केन्द्र

(रेल मंत्रालय भारत सरकार का संगठन)

**CRIS**

**CENTRE FOR RAILWAY INFORMATION SYSTEMS**

(An Organisation of the Ministry of Railways, Govt. of India)

NO: 2020/CRIS/NDLS-HQ/PERS/DEPUTATION/ 3366/PT.1

Dated: 12/07/2021

## VACANCY NOTICE NO: 21/2021

1.	Nomenclature of the Post	:	Assistant Manager (Parcel Management Systems)
2.	No. of Vacancies	:	01 (One)
3.	Location	:	CRIS HQ, Chanakyapuri, New Delhi
4.	Duration and Term of Deputation	:	Initially three years and extendable further on satisfactory performance.
5.	Terms of Appointment	:	Deputation
6.	Scale of Pay	:	Level – 10 (as per 7 <sup>th</sup> CPC Pay Matrix)
7.	Pay and Allowance	:	
8.	Eligibility, Experience and Specific Requirement, if any	:	<ul style="list-style-type: none"><li>• Railway employees working in substantive grade of Level – 7 &amp; 8 of 7<sup>th</sup> CPC having 5 year service in relevant grade or in Level – 8/9 (under MACP) as per 7<sup>th</sup> CPC.</li><li>• Railway employee should have knowledge of Commercial Working particularly Parcel.</li><li>• The applicant should be conversant with functioning in computerized environment.</li></ul>
9.	Age	:	-
10.	The date up to which CRIS is exempted from the rule of immediate absorption	:	Up to 19/05/2026
11.	Retention of Railway accommodation during deputation tenure in CRIS	:	Yes, Retention of Railway accommodation is permissible as per Board's guidelines issued from time to time.
12.	Perks and Benefits	:	<ul style="list-style-type: none"><li>• Leasing of Private accommodation is admissible on the rates admissible to Railway Officers.</li><li>• Officers Joining CRIS, on deputation basis may opt for CRIS Medical facility for self and dependent family members. For availing CRIS Medical facility, Railway Officer joining CRIS has to surrender Railway Medical Card in Railway.</li></ul>

चाणक्यपुरी, नयी दिल्ली-110021

CHANAKYAPURI, NEW DELHI-110021

टेलीफोन/TELEPHONE : 24104525, 24106717 फ़ैक्स/FAX : 91-11-26877893

			<ul style="list-style-type: none"> <li>• Transportation as per Central Govt. Rules.</li> <li>• Other benefits as per the extent Policy in vogue.</li> </ul>
13.	Closing Date	:	30 days from the date of issue.
14.	Web Address	:	<a href="http://www.cris.org.in/career/">www.cris.org.in/career/</a>

The vacancies are required to be filled up urgently. Hence, it may be given wide publicity. The application of willing staff may be forwarded along with D&AR / Vigilance clearance and attested copies of SR, APARs / ACRs for the last three years, to the undersigned at the earliest.

  
 (Soma Sekhara Rao S)  
 Manager/ Personnel

General Manager (P),  
 All Zonal Railways / PUs.

[ ]

PRESCRIBED PROFORMA

FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

<b>Important</b> (please don't leave blanks)	Vacancy Notice No. (appears on the top middle side of notice)	
	File No. (appears on the top left side of notice)	
	Post against which application has been submitted	
	Choice of station (wherever applicable)	

**Personal Data**

1.	Name	
2.	Father's Name	
3.	Gender	
4.	Department	
5.	Category	
6.	Date of Birth	
7.	Date of Appointment and Appointed as ...	
8.	Present Pay Scale (Level) and basic pay as on date of application.	
9.	Present Designation & Railway/Division	
10.	Contact Details	
	(a) Email Id	
	(b) Telephone (O)	
	(c) Telephone (R)	
	(d) Mobile Number	

12. Educational Qualifications:-

S.No	Qualification/Degree	Year/ Division	School /Institution/University, Place/ Country

13. Experience Details:-

SNo.	Designation & Railway /Division with Place of Posting	Grade / Level	From	To

14.	Details of previous deputation/ Foreign assignment, if any		
15.	Whether debarred from deputation? If yes, please furnish details.		
16.	Whether cooling off period Completed? If yes, date of return from previous deputation with details, wherever applicable.		

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:

Date: