



रेलवे सूचना प्रणाली केन्द्र

(रेल मंत्रालय भारत सरकार का संगठन)



CENTRE FOR RAILWAY INFORMATION SYSTEMS
(An Organisation of the Ministry of Railways, Govt. of India)

NO: 2019/CRIS/NDLS-HQ/PERS/ESTAB/3367/Pt.1

Dated: 11/03/2021

VACANCY NOTICE NO: 11/2021

1.	Nomenclature of the Post	:	Assistant Manager (COA Group)
2.	No. of vacancies	:	02 (TWO)
3.	Location	:	Regional Office, Mumbai
4.	Duration and Term of Deputation	:	Five years on usual terms & conditions of deputation.
5.	Terms of Appointment	:	Deputation.
6.	Scale of Pay	:	Level – 10 (as per 7 th CPC Pay Matrix)
7.	Pay and Allowance	:	
8.	Eligibility, Experience and Specific Requirements, if any.	:	<ul style="list-style-type: none">• Railway employees working in Substantive grade of in Level – 7 of 7th CPC with minimum five year service in relevant grade or working in substantive grade of Level – 6 with minimum 06 years service in relevant grade and should have completed minimum 20 years service in Group 'C' or working in Level – 8 / 9 under MACPS.• The Railway employee should be essentially conversant with computer and network environment.• Railway employee should also be working preferably in Operating or Commercial Department and conversant with Train Operations and relevant experience of handling Railway Applications like FOIS, ICMS etc.• The employee should be conversant with functioning in computerized environment.
9.	Age	:	-
10.	The date up to which CRIS is exempted from the rule of immediate absorption.	:	Up to 30/062021.
11.	Retention of Railway accommodation during deputation tenure in CRIS.	:	Yes, Retention of Railway accommodation is permissible as per Board's guidelines issued from time to time.
12.	Perks and Benefits	:	<ul style="list-style-type: none">• Leasing Private accommodation is admissible on the rates admissible to

चाणक्यपुरी, नयी दिल्ली-110021

CHANAKYAPURI, NEW DELHI-110021

टेलीफोन/TELEPHONE : 24104525, 24106717 फैक्स/FAX : 91-11-26877893

			<p>Railway Officers.</p> <ul style="list-style-type: none"> • Officers joining CRIS on deputation basis may opt for CRIS Medical facility for self and dependent family members. For availing CRIS Medical facility, Railway officer joining CRIS has to surrender Railway Medical Card in Railway. • Transportation – as per Central Govt. Rates. • Other benefits as per extant policy in vogue.
13	Closing Date	:	30 days from date of issue.
14.	Web Address	:	www.cris.org.in/Career/

The vacancies are required to be filled up urgently. Hence, it may be given wide publicity. The application of willing staff may be forwarded along with D&AR / Vigilance clearance and APARs / ACRs for the last three years, to the undersigned at the earliest.

General Manager (P),
All Zonal Railways / PUs.


(Soma Sekhara Rao S)
Manager / Personnel

PREScribed PROFORMA

FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

Important (please don't leave blanks)	Vacancy Notice No. (appears on the top middle side of notice)	
	File No. (appears on the top left side of notice)	
	Post against which application has been submitted	
	Choice of station (wherever applicable)	

Personal Data

1.	Name	
2.	Father's Name	
3.	Gender	
4.	Department	
5.	Category	
6.	Date of Birth	
7.	Date of Appointment and Appointed as ...	
8.	Present Pay Scale (Level) and basic pay as on date of application.	
9.	Present Designation & Railway/Division	
10.	Contact Details	
	(a) Email Id	
	(b) Telephone (O)	
	(c) Telephone (R)	
	(d) Mobile Number	

12. Educational Qualifications:-

S.No.	Qualification/Degree	Year Division	School/Institution/Institute, Place, Country

13. Experience Details:-

SNo.	Designation & Railway /Division with Place of Posting	Grade / Level	From	To .

14.	Details of previous deputation/ Foreign assignment, if any		
15.	Whether debarred from deputation? If yes, please furnish details.		
16.	Whether cooling off period Completed? If yes, date of return from previous deputation with details, wherever applicable.		

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:

Date: