

NO:2021/CRIS/NDLS-HQ/PERS/DEPUTATION/3686/PT.1

Dated:04/05/2022.

VACANCY NOTICE NO: 12 /2022

1.	Nomenclature of the Post	:	Assistant Manager (Purchase)
2.	No. of Vacancies	:	01 (One)
3.	Location	:	CRIS HQ, New Delhi
4.	Duration and Term of Deputation	:	Five on usual term & conditions of deputation
5.	Terms of Appointment	:	Deputation
6.	Scale of Pay	:	Level – 10 (as per 7th CPC Pay Matrix)
7.	Pay and Allowance	:	As per CRIS norms.
8.	Eligibility, Experience and Specific requirement, if any	:	<ul style="list-style-type: none">• Serving CDMS/Chief Office Supdt. (Stores) in the substantive Pay Level – 7 with minimum service of 5 years in relevant grade. <p>OR</p> <ul style="list-style-type: none">• Those working in their parent Cadre/Railway in the substantive grade in Level 6 with minimum service of 6 years in the relevant grade and with minimum 20 years of service in the Group 'C'. <p>OR</p> <ul style="list-style-type: none">• Those who are working in Stores Department in substantive grade in Level - 7 with less than minimum service of 5 years but completed 6 years of minimum service in substantive grade in Level - 6 & 7 in the relevant grade with minimum 20 years of service in Group 'C'. <p>OR</p> <ul style="list-style-type: none">• Those who working in Stores Department in Level 8 & 9 (non-gazetted) under MACPS. <ul style="list-style-type: none">• The employees should have working experience in Tendering and Post



चाणक्यपुरी, नयी दिल्ली-110021

CHANAKYAPURI, NEW DELHI-110021

टेलीफोन/TELEPHONE : 24104525, 24106717 फ़ैक्स/FAX : 91-11-26877893

			contract work etc. of Stores Contracts and should be conversant with functioning in computerized environment.
9.	Age	:	
10.	The date up to which CRIS is exempted from the rule of immediate absorption.	:	Up to 19/05/2026
11.	Retention of Railway accommodation during deputation tenure in CRIS	:	Yes, Retention of Railway accommodation is permissible as per Board's guidelines issued from time to time.
12.	Perks and Benefits	:	<ul style="list-style-type: none"> • Leasing if Private accommodations is admissible on the rates admissible to Railway Officers. • Officers Joining CRIS, on deputation basis may opt for CRIS Medical facility for self and dependent family members. For availing CRIS Medical facility, Railway Officers joining CRIS has to surrender Railway Medical Card in Railway. • Transportation as per Central Government Rules. • Other benefits, as per the extent Policy in vogue.
13.	Closing Date	:	30 Days from the date of issue.
14.	Web Address	:	www.cris.org.in/career/

The Vacancies are required to be filled up urgently. Hence, it may be given wide publicity. The application of willing staff may be forwarded along with D&AR/Vigilance Clearance and APARs/ACRs for the last years, to the undersigned at the earliest.


(D.S. Adhikari)
Manager/Personnel

General Manager (P)
All Zonal Railways / PUs.

PREScribed PROFORMA

FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

Important (please don't leave blanks)	Vacancy Notice No. (appears on the top middle side of notice)	
	File No. (appears on the top left side of notice)	
	Post against which application has been submitted	
	Choice of station (wherever applicable)	

Personal Data

1.	Name	
2.	Father's Name	
3.	Gender	
4.	Department	
5.	Category	
6.	Date of Birth	
7.	Date of Appointment and Appointed as ...	
8.	Present Pay Scale (Level) and basic pay as on date of application.	
9.	Present Designation & Railway/Division	
10.	Contact Details	
	(a) Email Id	
	(b) Telephone (O)	
	(c) Telephone (R)	
	(d) Mobile Number	

12. Educational Qualifications:-

S.No	Qualification/Degree	Year/ Division	School /Institution/University, Place/ Country

13. Experience Details:-

SNo.	Designation & Railway /Division with Place of Posting	Grade / Level	From	To

14.	Details of previous deputation/ Foreign assignment, if any	
15.	Whether debarred from deputation? If yes, please furnish details.	
16.	Whether cooling off period Completed? If yes, date of return from previous deputation with details, wherever applicable.	

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:

Date: