

**Sub: Participation and submission of pre-bid queries in case of CRIS E-tenders.**

CRIS is procuring its items through E-tenders. It is essential to get the registration done in IREPS website i.e. [www.ireps.gov.in](http://www.ireps.gov.in) to participate in the E-tenders of CRIS.

In case of such E-tenders there is provision of online submission of pre bid queries. All the bidders who are interested to participate in CRIS E-tenders are requested to get themselves registered on the IREPS website i.e. [www.ireps.gov.in](http://www.ireps.gov.in) by using their “Digital Signature Certificate Class-III with organization name”. Whenever there is pre-bid meeting involved in any E-tender, the bidder has to submit their pre-bid queries online only before the date of pre-bid meeting.

Digital signature certificates can be obtained from any CA authorized by CCA India. Addresses of CAs can be found on CCAs website [www.cca.gov.in](http://www.cca.gov.in) (this link is also available on the home page of [www.ireps.gov.in](http://www.ireps.gov.in) ).

Bidders are also requested to go through the instructions available on the IREPS website. In case of any difficulty, please contact EPS helpdesk at Phone no 011-24105180, 24102855, 23370703 and 23370704 or through e-mail at Shri Prem Shankar Jha, Dy. Manager/Purchase ([shankar.prem@cris.org.in](mailto:shankar.prem@cris.org.in)) or Shri Obula Nagaraj, Astd. Manager/Purchase ([nagaraj.o@cris.org.in](mailto:nagaraj.o@cris.org.in)).