



रेलवे सूचना प्रणाली केन्द्र

(रेल मंत्रालय भारत सरकार का संगठन)



CENTRE FOR RAILWAY INFORMATION SYSTEMS

(An Organisation of the Ministry of Railways, Govt. of India)

No.2021/CRIS/NDLS-HQ/Pers/Deputation./HRMS Group/3380/Pt.1

Dated 05.03.2021

VACANCY NOTICE No. 07 / 2021

1.	Nomenclature of the Post	:	Chief Manager/Manager (HRMS)
2.	No. of vacancies	:	04 (Four)
3.	Location	:	New Delhi
4.	Duration and Term of Deputation	:	Two years on usual terms & conditions of deputation
5.	Term of Appointment	:	Deputation
6.	Scale of Pay	:	Level 13/12 (as per 7 th CPC Pay Matrix)
7.	Pay and Allowances	:	---
8.	Eligibility, Experience and Specific Requirements, if any.	:	<ul style="list-style-type: none">• IRPS (for three posts) and IRAS officers (for one post) working in SG/JAG or JAG (Adhoc) in Level 13/12/11 as per 7th CPC scales with relevant experience of working in Personnel/Establishment area are eligible to apply.• Railway Officers of other organized services working in SG/JAG or JAG (Adhoc) in Level 13/12/11 with B.Tech (Computer Science)/M.Tech (Computer Science / M.C.A degree from recognized university are also eligible to apply who will be considered in the event of not receiving sufficient number of eligible applications from the officers of IRPS/IRAS;• The officer should be conversant with functioning in computerized environment• Having technical as well as domain knowledge and skills of design/development and implementation of software applications for HR management would be desirable qualification; <p>Note :</p> <ul style="list-style-type: none">(i) Officers working in Level-11 with two years service in the relevant grade will be eligible for Level-12;(ii) Officers working in Level-12 with four years service in relevant grade will be eligible for Level-13;(iii) Officers working in Level-13 will be eligible for pay plus deputation allowance as admissible;

चाणक्यपुरी, नयी दिल्ली-110021

CHANKYAPURI, NEW DELHI-110021

टेलीफोन/TELEPHONE : 24104525, 24106717 फ़ैक्स/FAX : 91-11-26877893

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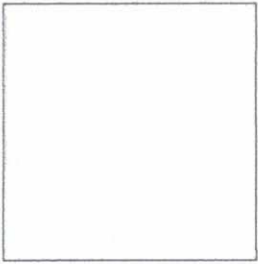
9	Age	:	----
10.	The date up to which CRIS is exempted from the rule of immediate absorption.	:	Up to 30.06.2021
11.	Retention of Railway accommodation during deputation tenure in CRIS	:	Yes. Retention of Railway accommodation is permissible as per Board's guidelines issued from time to time.
12.	Perks and Benefits	:	<ul style="list-style-type: none">Leasing of Private accommodation is admissible on the rates admissible to Railway officers.Officers joining CRIS on deputation basis, may opt for CRIS medical facility for self and dependent family members. For availing CRIS medical facility, Railway officer joining CRIS has to surrender Railway medical card in Railway.Transportation – as per Central Govt. Rules.Other benefits as per the extant policy in vogue.
13.	Closing Date	:	15 days from date of issue.
14.	Web Address	:	www.cris.org.in/Career/

Notes:

1. Applicants are requested to submit simultaneously a copy of the application to their administrative officer (HQ/Board etc.) for forwarding the application to CRIS indicating No Objection, Vigilance/D&AR clearance etc.
2. Eligible suitable applicants will be short-listed on the basis of eligibility and experience, if required, as per Vacancy Notice.
3. Selection criteria will be as mentioned in Ministry of Railway, Railway Board's letter No.2017/E(O)II/41/5 dated 25.05.2017 and No.2018/E(O)II/41/1 dated 07.03.2018.

Eligible and interested officers may apply in the prescribed application format, Annexure-I attached. Complete filled-in application may be sent to The Registrar, CRIS, Chanakyapuri, New Delhi-110021 or through email @ shkhar.chander@cris.org.in and rao.soma@cris.org.in.


(Soma Sekhara Rao.S)
Manager/Personnel
For Registrar/CRIS



PRESCRIBED PROFORMA

FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

Important (please don't leave blanks)	Vacancy Notice No. (appears on the top middle side of notice)	
	File No. (appears on the top left side of notice)	
	Post against which application has been submitted	
	Choice of station (wherever applicable)	

Personal Data

1.	Name	
2.	Gender	
3.	Service	
4.	Department	
5.	Category	
6.	Date of Birth	
7.	DITS (Date of entry into Time Scale)	
8.	Date of entry in Gr.B (wherever applicable)	
9.	Present pay Band with Grade Pay and basic pay as on date of application.	
10.	Present Designation & Railway	
11.	Contact Details	
	(a) EmailID	
	(b) Telephone (0)	

(c) Telephone (R)	.	
(d) Mobile Number	.	

12. Educational Qualifications:-

S.No	Qualification/Degree	Year/ Division	Institution/University, Place/ Country

13. Experience Details:-

SNo.	Designation & Railway with Place of posting.	Grade (i.e. Gr.B/SS, JAG/SG/SAG	From	To .

14.	Details of previous deputation/ Foreign assignment, if any	.	
15.	Whether debarred from deputation? If yes, please furnish details.	.	
16.	Whether cooling off period Completed? If yes, date of return from previous deputation with details, wherever applicable.	.	

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:

Date: